



Privacy and Cookie Policy

Date	Revision amendment details	By whom
Feb 2022	Recommended to the Trust Board for adoption	Ops Group
March 2022	Approved by the Trust Board	Trustees
March 2025	Review subject to any required statutory updates	Ops Group



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Elliot Foundation Academies Trust Values

1. Put children first

- a. We trust and value your professionalism
- b. We share the responsibility for the learning and welfare of all of our children
- c. Our purpose is to improve the lives of children

2. Be safe

- a. Don't assume that someone else will do it
- b. Look after yourself, your colleagues and all children
- c. We are all responsible for each other's safety and well being
- d. Discuss any concerns with an appropriate member of staff

3. Be kind & respect all

- a. People are allowed to be different as are you
- b. Kindness creates the positive environment we all need to flourish
- c. This kindness should extend to ourselves as well as to others

4. Be open

- a. If you can see a better way, suggest it
- b. If someone else suggests a better way to you, consider it
- c. We exist to nurture innovators and support those who take informed risks in the interests of children

5. Forgive

- a. We all make mistakes
- b. Admit them, learn from them and move on

6. Make a difference

- a. Making the world a better place starts with you
- b. Model the behaviour that you would like to see from others



Related Policies and Documents

Trust IT and Acceptable Use Policy

[Trust Freedom of Information Policy](#)

Trust Information Sharing: the 7 Golden Rules

Locally owned Privacy Notices

[Privacy Statements and Policies on the Trust website](#)

Definitions

- Where the word 'Trust' is used in this document it refers to The Elliot Foundation Academies Trust.



1. Purpose of the policy

The Trust is committed to protecting and preserving the privacy of visitors when using our websites or communicating electronically with us. This policy covers the use of personally identifiable information that is collected in this way.

2. Information management

Where you voluntarily choose to give us your personal details (Personal Data) the data you provide to the Trust will be used exclusively for providing you with the information or service you have requested.

We will always take all reasonable precautions to make sure that your Personal Data remains secure and is handled in accordance with both this Privacy Policy and the Data Protection Policy.

Sometimes, we will need to send personally identifiable information about you to other organisations. We will only do this without your consent where the Data Protection Act 2018 (DPA) and the General Data Protection Regulation 2018 (GDPR) permits us to do so.

Where sensitive personal data such as medical information is involved, the circumstances in which GDPR would permit disclosure without your consent are very limited. Please be aware that GDPR itself provides a high level of protection for personal data.

3. Data Protection and Security

The Trust is committed to safeguarding your Personal Data. Whenever you provide such data, we will use and store your information in line with the Trust Data Protection Policy and all laws concerning the protection of personal information, including GDPR.

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your Personal Data. While we strive to keep the information that you supply secure, please be aware that the Internet is not a fully secure medium.

4. Cookie Policy

When we provide services, we want to make them easy, useful and reliable. Where services are delivered on the internet, this sometimes involves placing small amounts of information on your device; for example computer or mobile phone. These include small files known as cookies. They cannot be used to identify you personally.



These pieces of information are used to improve services for you through, for example:

- enabling a service to recognise your device so you don't have to give the same information several times during one task
- recognising that you may already have given a username and password so you don't need to do it for every web page requested
- measuring how many people are using services, so they can be made easier to use and there's enough capacity to ensure they are fast

Cookies do not contain any personal information about you and cannot be used to identify an individual user. If you choose not to accept the cookie, this will not affect your access to the majority of facilities available on our Trust website or academy websites.

All computers have the ability to decline cookies. You can easily decline or remove cookies from your computer using the settings within the Internet Options section in your browser control panel.